

Rivington Parish Council Meeting

Date: Monday 06/11/23 @ 18:00

Venue: Spring Cottage, Rivington

Ref: 23-128

Minutes

1. Present and Apologies

Present: Chairperson Councillor David Jones (DJ)
Councillor Barry Keenan (BK), Councillor Lisa Harris (LH), Councillor Trevor James-Ellett (TJ-E), Councillor Vince McCully (VMcC)
Clerk: Helen Skuce (HS)

Visitors: Paul Ashcroft (PA) - UU

Apologies: Chorley Borough Councillors: June Molyneaux, Kim Snape

2. Disclosures of personal and prejudicial interests

None

3. Updates from previous meeting

i. UU.

PA attended on behalf of UU.

PA updated the Council with the following:

- Currently reviewing costs for signage, looking to target Knowle House car park. Discussion will take place with Council prior to any signage being installed.
- Looking to open toilets all week at Knowle House car park as opposed to current hours of 10 – 3 at weekends.
- Picnic area at Knowle House being considered to try and reduce some people traffic from the village.
- Wood identified that could be recycled to be used as bollards, priority being the triangle by the village green.
- Focus throughout November is to track 4x4s on the Moorlands.
- Currently 7 volunteer rangers across Rivington and local vicinity but looking to increase this number.
- UU Notice board at Lower Barn can be used for any Parish Council Comms.

BK asked why UU had stopped being pro-active with regards to drain blockages. PA explained his team now have that responsibility and one day a month has been allocated to check the status of drains.

TJ-E reiterated that when he attended RHT quarterly meeting in September '23 they were informed that Louise Beardman UU CEO stated

that they would not at this time be proceeding with mandatory parking charges.

ii. Highways Update.

DJ and TJ-E attended Chorley Town Hall meeting 21/09/23 which was a follow-up meeting to the Heath Charnock/Anglezarke ASB meeting.

Meeting output:

- Awaiting request for collision data and crime statistics from Senior Partnership Intelligence Analyst.
- Designing Out Crime Officer (DOCO). DOCO to attend the village and walk round the areas to understand the issues and most affected areas with regards to Traffic, Parking and ASB. A report will be provided outlining recommendations in order to minimise crime, disorder, ASB and perception of crime.
- Residents designated e-mail address. Chorley Borough Council have created a dedicated e-mail address to contact the council should they witness or experience ASB. Rural@chorley.gov.uk will be added to the website and posted in the noticeboards.
- SPID cameras, currently being costed by UU and Chorley BC
- Public Spaces Protection Order (PSPO) have been approved for the Moorlands in the area but currently not being progressed for Anglezarke or Rivington.

HS sent e-mails to the Clerks of Above Derwent Water (ADWPC) and Patterdale Parish Councils (PPC) to understand what process they used to gain approval for narrow double yellow lines throughout their areas. The response from ADWPC was that Lakelands County Council were really supportive and worked with Highways to raise an Emergency TRO due to the traffic and parking issues. PPC Clerk was new to the role but said she thought it was Lakelands Council and Highways that took responsibility.

HS had forwarded Transport Dept. response to the questions regarding testing and apparatus. The Council agreed that the statistics reported have little correlation to what residents' witness on a daily basis.

E-mail to be sent to Transport Dept. asking how we start the process of an Emergency TRO to include traffic calming measures. HS to action.

E-mail to be sent to Councillor Kim Snape asking for her support with LCC Transport Department. HS to action.

4. Finance**I. Invoices received; payments made since last meeting**

Date	Payee name	Description	Net	VAT	Gross
14/06/2023	Adlington Town Council	Coronation event	£12.17	£0.00	£12.17
11/07/2023	LALC	Annual subscription	£36.25	£0.00	£36.25
24/07/2023	Mrs EM Woodrow	Plants for Village Green	£289.50	£0.00	£289.50
01/08/2023	Town & Parish website	Hosting and maintenance	£170.00	£0.00	£170.00
18/10/2023	Wild & Wondrous	Poppy Wreath	£22.92	£4.58	£27.50

II. Bank balance as of 06/11/23

£7,291.51

III.**IV. Internal Auditor for 2023/2024 AGAR**

Council agreed to appoint Mrs Amanda Partington to complete the annual internal audit for a flat fee of £80.00. Clerk to ensure all necessary documentation available within the specified timescales.

Request for service communication to be raised by HS.

V. Chairman sign-off of previous minutes

Signed minutes to be added to the website. HS to action

VI. Precept 2024/25 budget planning

- Budget planning mtg. required asap. HS to action
- Councillors to think what should be included in the budget to ensure the Council is following Governance guidelines eg. Room bookings, refreshments, clerk's hours and payment in line with LALC guidelines. All to action.
- Chorley Parish Councils comparative data to be available. HS to action.
- Update 03/01/24 - Councillor Keenan again stated that he is totally opposed to a substantial increase in Precept. Again, it was explained to him that the current Precept cannot afford a Clerk which is a mandatory Council requirement and Rivington should have the same governance applied as all other Councils in Lancashire. Councillor Keenan has requested that he only receives minimum communications pertaining to the village, he is not interested in the wider Council communities.

VII. TSB - Bank Account Update

T J-E requested the required forms to enable the Clerk to have visibility of the bank account transactions. HS took the completed signed form with the necessary two items of identification to the bank 6th October '23. Bank copied ID and said they will be in touch. No further information 08/11/23.

VIII. CIL

- £2343 remaining from initial CIL budget.

- To be used (project in plan and costed) or returned by 31/03/25.
- Stone information board to be situated on the village green to be costed. Stonemasons in Chorley and Blackrod to quote.
HS to action.

IX. Internal Auditor Feedback Form

- To be forwarded to BK. HS to action

5. Village Green maintenance

- Maintenance of walls on village green. Weighman to be contacted.
DJ to action

6. Planning Applications

1. 23/00526/CLPUD – Lakelands, Dryfield Lane
Certificate of lawfulness – **status, decision 16/08/23 - Refused**
2. 23/00595/LBC – Fisher House, Rivington Lane
To repair and replace render to external elevations of existing dwelling
Decision w/e 15/09/23 – Full planning permission granted.
3. 22/01238/FUL – Dryfield Cottage, Dryfield Lane
Rebuild of partially demolished outbuilding
The Borough and Parish Councils have received complaints from neighbour Matthew Bennett due to the size of the proposed new dwelling and the impact it will have on not only his property but also the nature of Rivington as a whole
Parish Council were in agreement that a site visit to Mr. Bennett's property should be requested
Still under review 03/11/23.
4. 23/00684/AGR – Bradleys Farm
Agricultural machinery storage and hardstanding area to concrete.
Decision 31/08/23 – Prior App req. – AGR
5. 23/00894/FUL – Top O'th Hill Farm
Demolition of existing dwellings and buildings and erection of dwelling/house and associated landscaping.
Validated 20/10/23.

7. Remembrance Service

On behalf of the Parish BK to attend and lay our wreath at Adlington & Rivington Remembrance Service 13/11/23.

V McC will be in London at the Cenotaph, representing the Unitarians.

8. Carol Service Monday 11th December 2023 @ 18:00

- Flyer/Poster to be designed and distributed throughout the village.
All to communicate throughout the village. DJ to action Flyer
- To be held in Rivington Chapel
- Adlington and Rivington Brass band booked - HS
- Mulled Wine and Mince Pies VMcC and TJ-E to action

- Christmas Tree ordered – Thanks to UU
- Tub for Christmas Tree to be positioned on Green. DJ to action.

9. Bequest to the Village

- A sum of £2,000.00 has been gifted to the village by Mr Dennis Wallace.
- Mr Wallace also gifted his literary works and all other copyrights to Rivington Parish Council.
- The collection is approximately 20 ring binders of written work.
- Contact to be made with Iain Grundy, Solicitor managing Mr Wallace's estate. HS to action

**10. Local delivery Scheme – public rights of way, bio-diversity
Public Rights of Way Local Delivery Scheme.**

Requests to be submitted by 13/11/23. Path next to stream by 39 steps requires rebuilding after torrential rain has destroyed it.

**Biodiversity Small Grant Scheme. Parish website –
rivingtonpc.org.uk**

Bradleys Farm to be asked if they had a current project that could utilise this funding. LH to action

Spring Cottage has an area to be used for bee keeping. This will also be added to the village submission. HS to action

11. AOB

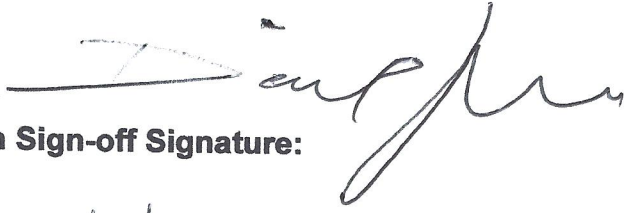
- The Council agreed to a donation of £100 to 'Boot out Cancer' charity payable by a 'Go fund me' page.
<https://www.justgiving.com/page/suzy-orr-1689591869562>
This donation was in appreciation for the work completed by Debra Platt to ensure the Council correctly completed the annual AGAR. HS and TJ-E to action
- Village Tea Rooms to be asked to remove all unauthorised signs with immediate effect and that they cannot use the village green for advertising or for any reason that has not been approved by the Council.
Discussion V McC to action
Letters to Tea Rooms and Chapel HS to action
- Where possible all documents posted to the website will be in PDF format to allow viewing access to all. HS to action
- In person contact to be made with Rivington residents with a view to creating a 'contact list' to notify residents of Parish events e.g. Carol Service, bio diversity projects. LH and HS to action

12. Date of next meeting – Monday 29/01/24 @ 18:00, Spring Cottage

13. Meeting closed: 20:20

To be approved 29/01/24

Chairman Sign-off Signature:

A handwritten signature in black ink, appearing to be 'D. Hughes', written in a cursive style.

Date:

29/1/2024