

Rivington Parish Council Meeting AGAR Completion and sign-off

Date: Wednesday 23/08/23 @ 18:00 (Chairman & Clerk)
@ 18:30 (Council members)

Venue: Spring Cottage – Rivington

Ref: 23/128

Minutes

i. Present and Apologies

Present: Chairperson Cllr David Jones, Councillor Trevor James-Ellett

Clerk Helen Skuce

Apologies: Councillor Barry Keenan, Councillor Lisa Harris,
Councillor Vince McCully

ii. Disclosures of personal or prejudicial interests

None

iii. New Business

i. AGAR completion and sign-off.

Clerk Skuce took the Councillors through the audited AGAR. All Finances were correct and reconciled with bank statements. Work needs to be done to ensure regulatory control is improved going forwards. Handwritten ledger no longer to be used, to be replaced with Income/Expenditure spreadsheet and budget forecasting data. Clerk Skuce explained that VAT could be reclaimed for the last three years via the tax office using form VAT126. Clerk Skuce to progress with the tax office. Signed AGAR form to be sent to PKF Littlejohn LLP 25th August and posted on the parish website 26th August 2023.

ii. Exercise of public rights 2022/2023.

Clerk Skuce explained the purpose of the notice of public rights document. Document date of announcement is 24th August 2023. The Public Rights Notice commences on Friday 25th August 2023

and ends Friday 6th October 2023. Clerk Skuce would place on the website and also add to the village notice board.

AOB

- I. Dates put forward for postponed meeting with UU. Clerk Skuce to arrange meeting with UU's Iain Pilling at Spring Cottage for either 26th or 28th September.